



**FINANCIAL OFFICER'S
STATEMENT OF UNDERSTANDING**



Complete the Statement of Understanding form and submit to the Activity & Service Fee Business Office. Completed forms may be submitted in the following ways:

1. Hand delivered to the Activity & Service Fee Business Office in the Student Union, room 215.
2. Faxed to 407-823-6356
3. Scanned and e-mailed to modij@mail.ucf.edu

Note: Please allow two (2) business days for the A&SF Business Office staff to enroll you in the online course once the Statement of Understanding has been submitted.

Please visit <http://webcourses.ucf.edu> to access the course.

AUTHORIZED SIGNATURES

All student organizations are required to register and update file with the Office of Student Involvement (SU 208). Officers' names currently on file in OSI database are eligible to be authorized signatories for expenditure requests.

STATEMENT OF UNDERSTANDING

By signing below, the undersigned acknowledges that he/she fully understands and will abide by the Student Government Finance Code* and information presented at the A&SF Business Office Financial Training Workshop. It is also understood that there are penalties stipulated in these documents, which I am subject to, for the improper use of A&SF funds.

* Student Government Finance Code is on Student Government website under Statutes, Title VIII.

PID or DOB: _____
(DOB if you do not know your PID)

NID: _____
(For Webcourses Registration)

First Name: _____

Last Name: _____

Phone #: _____

Email: _____

Signature: _____